



City of Hialeah Gardens

Application for Planning and Zoning Board Development Review

10001 N.W. 87th Avenue, Hialeah Gardens, Florida 33016

Phone: (305) 558-3862- (305) 558-4114 - Fax (305) 698-7236

Date _____

1. Applicant: _____
2. Applicant Mailing Address: _____
Telephone: Business () _____ Fax () _____
Cellular () _____ Email _____
3. Property Owner: _____
4. Property Owner Mailing Address: _____
5. Address of the proposed project: _____
6. Folio #: _____
7. Legal Description: _____

8. The applicant shall pay a fee of \$500.00 PLUS \$50.00 per acre or fractional part thereof with a certified check, cashier check or cash to the **CITY OF HIALEAH GARDENS**
Total amount \$ _____.
9. Present Land Use Classification of the property. _____
10. All applicants must submit the following items with this application:
 - a. 13 Copies of a current signed and sealed survey, which is less than 6 months old.
 - b. 13 Copies of Site Plan (signed and sealed)

The following information shall be included in the site plan:

Location map.
Scale at no less than one inch equaling 100 feet.
Lot lines and setbacks.
Shape, size location, height of existing and proposed building, walls and entrances.
Off-street parking, location, setback and size of parking spaces (9'x 19').
Provide zoning legend and site plan (see attached example of zoning legend).
 - c. Floor Plan and elevations (13 Copies).
 - d. Site Plan approved by Miami-Dade County Fire Department.
 - e. Site plan approved by Florida Department of Transportation (DOT), where any property line directly abuts any State road.

- f. Landscape plan (according to Miami-Dade County Code Chapter 18A and City's Land Development Regulations
- g. Traffic study (if applicable).
- h. Color photographs of the building site, any existing structures, and neighboring structures which show the character of the surrounding area.
- i. Illustration of the project. Illustration must depict all elements proposed in a scaled size large enough for public display.
- j. Any other supplemental supporting information as determined by the zoning department.
Note: "Any person desiring to appeal any decision made by the Planning & Zoning Board with respect to any matter considered at the public hearing will need a record of the proceedings, and it will be their responsibility to insure that a verbatim record of the proceedings is made, which record included the testimony and evidence upon which the appeal is to be based. Any person requiring the presence of a translator to aid them in the proceedings should obtain the services of a translator since the City of Hialeah Gardens does not provide it. You need to obtain the service of a professional translator, but any being any individual who is able to translate from your tongue into English and vice versa. All application fees will not be refundable.

Signature

Date

Printed Name of Applicant